

OUTGOING MESSAGE

1		4		7	
2		5	OPERATIONS	8	GROUP FILE
3		6		9	

SIGNAL CENTER USE ONLY
AGE COI ACP TOG TPE MRO DCI

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PAGE OF PAGES

7-13 Inspection

CLASSIFICATION

SECRET

MESSAGE HANDLING INDICATOR

STAFF

CONF:

INFO: FILE

DATE-TIME GROUP

CITE

FBIS 08824

MESSAGE REFERENCE NUMBER

☐ INDEX DISSEM BY: *N*

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SECRET

TO: FBIS/AMMAN, FBIS/VIENNA, FBIS/BANGKOK, FBIS/HONG KONG,
FBIS/KEY WEST, FBIS/ATHENS, FBIS/LONDON, FBIS/NICOSIA, FBIS/
OKINAWA, FBIS/PANAMA CITY, FBIS/ASUNCION, FBIS/SEOUL, FBIS/TEL
AVIV, FBIS/ABIDJAN 4

BUREAU CHIEFS FROM 4

25X1

SUBJECT: IG INSPECTION 4

1. IG HAS NOW MADE THE DECISIONS ENABLING YOU TO ANNOUNCE
THE UPCOMING PERIODIC IG INSPECTION TO YOUR FOREIGN NATIONALS.

25X1

2. THE INSPECTORS ARE PLANNING TO TALK WITH ALL STAFF
EMPLOYEES AT THE BUREAUS AND WITH 20 TO 25 PERCENT OF THE FOREIGN
NATIONAL EMPLOYEES. THE PURPOSE OF THE INSPECTION IS TO DETER-
MINE HOW EFFECTIVELY FBIS PERFORMS ITS MISSION, USES ALLOTED
RESOURCES, AND COMPLIES WITH PERTINENT LAWS AND REGULATIONS.

DATE: 13 JULY 79
ORIG:
UNIT:
EXT:

SECRET

RELEASING OFFICER

COORDINATING OFFICERS

AUTHENTICATING OFFICER

CLASSIFICATION

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FORM 11-73 12E

USE PREVIOUS
EDITIONS

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1		4		7	
2		5		8	
3		6		9	

AGE COI ACP TOG TPE MRO DCI

OMF 0 0 0 0 0 0 0

PAGE OF PAGES

2 3

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☐ INDEX DISSEM BY:

☐ NO INDEX

☐ RETURN TO PER

☐ IP FILES #

EMPLOYEES SHOULD UNDERSTAND THAT THEY ARE FREE TO DISCUSS ANY ASPECT OF THEIR FBIS CAREERS WITH INSPECTORS. 4

3. NEW PROCEDURES FOR HANDLING EMPLOYEE GRIEVANCES WENT INTO EFFECT LAST DECEMBER. THE RESPONSIBILITY OF LINE MANAGEMENT IN THE GRIEVANCE PROCESS IS EMPHASIZED. DIRECTORATE AND COMPONENT GRIEVANCE OFFICERS HAVE BEEN APPOINTED, AND STAFF EMPLOYEES MUST NORMALLY EXHAUST THE RECOURSE AVAILABLE TO THEM WITHIN THEIR COMPONENTS AND DIRECTORATES BEFORE APPEALING PERSONAL GRIEVANCES TO THE INSPECTOR GENERAL. EXCEPTIONS OCCUR WHEN EMPLOYEES CAN DEMONSTRATE THAT RECOURSE TO THE DIRECTORATE SYSTEM WOULD BE FUTILE OR COUNTERPRODUCTIVE. THE INSPECTORS WILL DISCUSS PERSONAL GRIEVANCES WITH STAFF EMPLOYEES WHO WISH TO EXPLORE WITH THEM HOW AND THROUGH WHAT CHANNELS THEIR GRIEVANCES MAY BE HANDLED MOST EFFECTIVELY. IN KEEPING WITH THE NEW PROCEDURES, INSPECTORS WILL ALSO URGE FOREIGN NATIONAL EMPLOYEES TO SEEK RESOLUTION OF PERSONAL GRIEVANCES THROUGH THEIR LOCAL COMPONENT GRIEVANCE OFFICIAL IN THE FIRST INSTANCE. 4

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2		5		8	
3		6		9	

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OMF 0 0 0 0 0 0 0 0
CLASSIFICATION

PAGE OF PAGES
3 3

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☐ INDEX DISSEM BY:
☐ NO INDEX
☐ RETURN TO PER
☐ IP FILES #

4. SPECIFIC TRAVEL PLANS OF THE INSPECTION TEAMS AND

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[REDACTED] WILL BE HANDLED THROUGH THE
NORMAL CHANNELS. (ALL SECRET) RVW 13 JUL 79 ORIG [REDACTED] .H

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DATE: 13 JUL 79

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